Meeting Minutes, February 1, 2013

BOARD OF DIRECTORS FOR 2013:

President: Keith Lashway, PE
Vice President: Sal Ervolina, PE (upon confirmation)
Treasurer: John Seligman, PE
Secretary: Christine Kingery

CALENDAR OF EVENTS FOR 2013:

Board Meetings for 2013:
These will be dinner meetings...6 pm cocktails, 7 pm dinner. Location TBD each meeting.
- February 1, 2013
- April 3, 2013
- May 22, 2013
- August 14, 2013
- November 20, 2013

Program Meetings for 2013:
Exact dates and program topics TBD.
1. March: A joint meeting between the Structural Engineering Institute (SEI) and SAME. At the Vista at Van Patten?
2. June: Hudson River Cleanup project update. Make this golf=meeting. At Watervliet Arsenal??
3. August: West Point tour (perhaps a joint program with SAME West Point?)

SAME National:
One person from our chapter should attend a meeting per year.

Newsletter:
June and December
PARTNERING OPPORTUNITIES:

Organizations that we might consider partnering up with for programs:
  - SEI/ASCE
  - ROTC
  - SAME Fort Drum
  - Albany Engineering Society
  - AWMA
  - NYSSPE
  - CSI
  - AGC
  - ACEC
  - ASHE

TASKS/ACTION ITEMS:

Keith
  - Contact SEI for the first program.
    - Create a topic.
    - Find a speaker.
    - Choose a date.
    - Find a location.
  - Send Christine a list of possible/potential SAME Upstate NY members.
  - Send Christine any past communications we have done (newsletter, emails, etc.)
  - Send Christine the “thank you” you received from our scholarship recipient.

John
  - Start to organize the Hudson River Cleanup project.
    - Find a speaker.
    - Solidify a date.
    - Choose a venue.
  - Make reservations at the golf course, if we decide to do a golf meeting.
  - Determine sponsorship levels and types for the golf outing.
  - Send Christine a list of current SAME Upstate NY members.
  - Send Christine the letterhead.
  - Send Christine past scholarship winner information.

Christine
  - Send out meeting minutes.
  - Send in by-laws to SAME National.
  - Create a chapter website off SAME National.
  - Send out press release about donating to the memorial in Albany
  - Contact ACEC to see if we can co-sponsor a webinar with them.
  - Send schedule of 2013 events to “possible” member list.
• Create golf sponsorship form.
• Create potential member contact list.
• Put our calendar of events on other calendars (Albany Engineering Society, Times Union, RPI, etc.)